

**DEWDNEY AREA IMPROVEMENT DISTRICT**  
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**TRUSTEE MEETING**  
Hatzic Prairie Hall – 10845 Farms Road  
March 4th, 2024 -7:00pm

**MINUTES**

**In Attendance:** Ray Boucher                      Deb McKay                      Richard Astell  
Steve Anderson                      Ross Thompson                      Jim Loewen  
Rick Dekker                      Elske Von Hardenberg                      Greg Hawksby

Dave Scott, Operations Manager  
Ron Beck, Dyke Manager  
Heather Thompson, Administrator

**Absent:**

**Land Owners:** 1 ratepayer was in attendance.

**CALL TO ORDER:** Deb McKay, Chair – 6:58 pm.

**Motion:** To adopt March 4<sup>th</sup>, 2024 meeting agenda.  
Ray Boucher/Deb McKay                      Opposed: None                      **Motion: Adopted**

**Motion:** To adopt January 22<sup>nd</sup>, 2024 Trustee meeting minutes.  
Ross Thompson/Richard Astell                      Opposed: None                      **Motion: Adopted**

**Signed:** January 22<sup>nd</sup>, 2024 Trustee meeting minutes – Deb McKay, Chair

**Dyke Report:** Ron Beck

- January 30<sup>th</sup>, 2024 due to heavy rain, startup of old pumps and testing of new greasers.
- Removed logs from boom area as needed, due to high winds throughout the month.

**Operations Report:** Dave Scott

- New greasers lived up to our expectations with old pump system.
- Collaborating with UBC and Resilient Waters with their research on DAID's Bedford pumps and impact on fish flow through the pumps. Supplied 2023 pump data records to familiarize them with timelines.
- Meetings with HWST and HTF; showed pictures taken at Pattison Creek bridge, highlighting the issue that the material used had washed down stream after heavy rainfall. Have also forwarded pictures to MOE.
- Attended a townhall at the Deroche hall regarding a proposal to connect the dykes to the transportation system. This is in the early stages.



**Admin/Finance:** Heather Thompson

- Continue with collections.
- 2023 Audit is nearing completion.
- Ministry of Municipal Affairs Governance Office, working on the Improvement Districts boundary map, has found three parcels within the boundary, not showing DAID as the taxation authority. Because of this, these parcels have not been included on the BC Assessment roll sent each year. MMA is working with LTO to investigate and resolve the issue.
- Have added the three parcels to the database and asked MMA to ensure they are also added to BC Assessment’s revised April roll.

**Old Business:**

- Administrator, on behalf of Dyking Committee, to send request to Alex Salvaille, Deputy Inspector of Dykes, for an update on Mission portion of dyke.

**New Business:**

- Submitted 2024 Budget for approval (copies sent via email to trustees for review prior to meeting)

**Motion:** To adopt 2024 Budget as presented.  
 Ross Thompson/Ray Boucher                      Opposed: None                      **Motion: Adopted**

- Annual General Meeting – date has been set for April 22<sup>nd</sup>, 2024 at Hatzic Community Hall, registration starts at 6pm, meeting starts at 7:15pm.
- Court of Revision of Assessments - date has been set for May 25<sup>th</sup>, 2024 at Everglades Resort, 8400 Shook Road, from Noon to 2pm.
- Review of trustee positions expiring in 2024:  
**HP**-Steve Anderson; **HL**-Greg Hawksby; **D**-Elske Von Hardenberg...current trustees will be standing for re-election at AGM.
- Presented 2024 Tax Bylaw No. 83 – Bylaw read by Deb McKay – discussion and clarification on ratio for different classes.

**Motion:** To adopt 2024 Tax Bylaw No. 83 as presented.  
 Elske Von Hardenberg/Rick Dekker                      Opposed: None                      **Motion: Adopted**

- Bylaw No. 83 will be sent to Ministry of Municipal Affairs for approval and registration.

**Public Questions:**

- There were no questions.

**Date for next Trustee meeting:**

- **Next Meeting:** post AGM April 22<sup>nd</sup>, 2024

**Meeting Adjourned:** 7:45pm



## Dewdney Area Improvement District

### 2024 Budget Work Sheet

*Approved: by trustees on March 2nd, 2024*

	2024	2,023
<b>Revenue</b>	<b>Budget</b>	<b>Budget</b>
Taxes, penalties and interest	405000	450,000
Misc Revenue (Inv.Interest)		
<b>Total Revenue</b>	<b>405,000</b>	<b>450,000</b>
Reserve Fund (future maintenance/projects)	17,500	<b>34,500</b>
<b>Operating Expenditure</b>		
Advertising (Black Press)	2,000	1,800
Amortization	107,000	107,000
Audit	9,000	9,000
Bank Charges	600	600
Insurance	45,000	45,000
Legal	1,000	1,000
License / Permits	750	750
Maintenance - pump station	25,000	30,000
- dike mowing	10,000	10,000
- dike brush cutting / weed control	5,000	8,000
- dike security	1,000	6,000
- general (misc supplies, snow removal et	5,000	5,500
Meetings-Hall Rent/Honorarium/ AGM Officers	9,750	9,000
Motor Vechile allowance (Mileage)	10,500	8,000
Office and General	2,000	2,000
Payroll CPP & EI contributions	3,000	2,550
Postage and courier	1,500	2,000
Property Tax	100	100
Contract salaries - Admin/Finance	30,000	30,000
Operations Manag	32,200	32,000
Dike maintenance	20,000	19,100
Storage	2,400	2,400
Telecommunications	3,000	2,200
Utilities	60,000	80,000
Worksafe premiums	1,700	1,500
<b>Total Expenses</b>	<b>405,000</b>	<b>450,000</b>
<b>Net</b>	<b>0</b>	<b>0</b>



# Dewdney Area Improvement District

## Monthly Dike Report

Location: HATZIC  
WATERSHED

Date: report for Feb. 2024

### PROJECT SITE PERSONNEL AND EQUIPMENT

#### PERSONNEL

Operator - Ron Beck  
Ops. Manager - Dave Scott

#### EQUIPMENT

### WORK PROGRESS

#### Monthly update:

1. Minor flood event Jan. 30 ran pumps for a few hours' opportunity to run the greasers and they appeared to be working well. Tried to co-ordinate this work with Lube- a-core but we could not connect but maybe next time. We managed just fine on our own.
2. Meetings re- Mission section of dike. Letters etc.
3. Removed logs from boom and one through the boom at the flumes.
4. Conference call with UBC and Resilient Waters. DS digitized the log books and passed along Pump data records from last year(most pertinent info) to familiarize them with timelines as close as possible they requested the fish passage closure and I thought this might be an opportunity to make some modifications for free(as they were willing to pay) but it may not be necessary and not to our benefit. Talks are ongoing.
5. HTF meeting on the 20<sup>th</sup> DS brought to there attention the material washed down stream at the Pattison Creek Bridge and later spoke to the same issue at the HWST meeting on the 1<sup>st</sup> of Mar. they had not looked at it or had anyone on site. DS passed along the picture to MOE after the meeting.
6. DS attended a townhall at the Deroche hall on Monday the 26<sup>th</sup> regarding a proposal to connect the dikes to the transportation system. Nimbiism in full force. I thought this would be a good opportunity to poke mission about our section of dike and had a number of conversations around what a partnership might look like(Kent-Kilby) with FVRD-D

# Dewdney Area Improvement District

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O&M Manager Dave Scott

March 4<sup>th</sup> 2024